

<b>Quotation Number:</b>	<b>ERW202012/002</b>		
<b>Description:</b>	<b>SUPPLY AND DELIVERY OF TWO GRASS CUTTINGS IN DECEMBER AT ALL ERWAT SITES</b>		
<b>CIDB Requirement</b>	N/A	<b>DTI provision (refer MBD 6.2 form)</b>	Not applicable
<b>Bid Closing Date:</b>	08/12/2020 at 12h00		
<b>Compulsory Briefing Session:</b>	Not Applicable		
<b>Plant/Site Address:</b>	27 Kalk Street, Rondebult		
<b>Contact Person</b>	Patrick Visser		
<b>Contact Number</b>	011 929 7000/ 083 676 7024	e-mail	webtenders@erwat.co.za
<b>Bidders prices must be valid for a period of 30 days from closing</b>	Only firm prices will be accepted		
<b>Non-firm prices</b>	Not Applicable		

**Accredited, experienced and registered service providers are hereby invited for the Supply and delivery of two grass cuttings in December at all ERWAT sites.**

### **SCOPE OF WORKS:**

The bid is to service ERWAT Sites, the bid requires the cutting of all overgrown grass, weeds and other vegetation at all of ERWAT's estate, clearing of the perimeter fences one-meter either side, removal of the grass clippings and garden rubble. All ERWAT Sites to be serviced on an as and when required basis.

The square meters of grass cutting at twenty (20) ERWAT sites which is estimated at **± 2 265 464 m<sup>2</sup>** which must be cut twice in December 2020.

#### **A. Maintenance Specifications**

The maintenance required at all ERWAT Sites are as follow:

1. Moving of lawns and the removal of the cuttings
2. Cleaning (removal of weeds) and sweeping of all paved areas
3. Cleaning and sweeping of all roads inside all ERWAT Sites
4. Cleaning (removal of weeds), making and cultivating all flowerbeds
5. Maintaining a one meter clear and clean area on either side of the perimeter fence
6. Removal of any vegetation growing on the site perimeter fence
7. Cleaning between and around the sludge drying beds
8. Cleaning between and around the maturation ponds and emergency dams

#### **B. Inside the Perimeter Fence**

All vegetation one meter along the ERWAT Sites perimeter fence must be cleared and maintained. Tree branches hanging over the fence must be cut away and cleared to prevent damage to the perimeter fence should they break and fall. The work area must be cordoned off and barricaded with safety net or net with signs indicating the dangers involved and prohibiting access to the area of the work being carried out.

#### **C. Outside the Perimeter Fence**

All vegetation one meter along the ERWAT Sites perimeter fence on the outside must be cleared and maintained. Tree branches hanging over the fence must be cut away and cleared to prevent damage to the perimeter fence should they break and fall. The work area must be cordoned off and barricaded with safety net or net with signs indicating the dangers involved and prohibiting access to the area of the work being carried out.

### **SAFETY AND INDEMNIFICATION**

Unsafe conditions must be reported by the appointed Contractor to ERWAT, before any work may commence or continue.

Inspections to the Contractor's equipment of e.g. ladders, applicators and any other applicable plant and safety equipment may be conducted by the ERWAT representatives at any given time. Any commencement of work will be ceased should any unsafe equipment be identified, or unsafe conditions or acts occur.

The relevant requirement with regards to the Occupational Health and safety act has to be complied with, with particular reference to the safety file in accordance with the relevant commodity and scope of work items covered by this document

taking into consideration that the most current regulation will always take precedence.

**Below is a list per District of all sites including the coordinates and m<sup>2</sup> size per service (grass cutting)**

<b>ERWAT GRASS CUTTING SITES</b>					
<b>Item</b>	<b>District</b>	<b>Site</b>	<b>Coordinates South</b>	<b>Coordinates East</b>	<b>Serviceable square meter per cut</b>
1	<b>DD3</b>	Benoni	26° 12' 30.77"	28° 19' 0.92"	<b>127 935</b>
2		Ester Park	26° 5' 58.71"	28° 11' 1.13"	<b>500</b>
3		Hartebeestfontein	26° 1' 11.09"	28° 17' 1.70"	<b>100 000</b>
4		Olifantsfontein	26° 56' 32.62"	28° 12' 58.43"	<b>160 000</b>
5		Rynfield	26° 9' 38.07"	28° 21' 26.48"	<b>154 661</b>
6		Head Office	26° 01' 27.2"	28° 17' 03.9"	<b>30 000</b>
<b>Item</b>	<b>District</b>	<b>Site</b>	<b>Coordinates South</b>	<b>Coordinates East</b>	<b>Serviceable square meter</b>
7	<b>DD4</b>	Ancor	26° 16' 16.67"	28° 28' 48.83"	<b>400 000</b>
8		Daveyton	26° 8' 9.46"	28° 27' 51.55"	<b>69 000</b>
9		Jan Smuts	26° 13' 25.82"	28° 22' 32.29"	<b>90 000</b>
10		JP Marais	26° 10' 12.61"	28° 23' 47.53"	<b>81 500</b>
11		Welgedacht	26° 11' 30.50"	28° 28' 26.04"	<b>95 000</b>
<b>Item</b>	<b>District</b>	<b>Site</b>	<b>Coordinates South</b>	<b>Coordinates East</b>	<b>Serviceable square meter</b>
12	<b>DD5</b>	Carl Grundlingh	26° 23' 0.53"	28° 28' 1.79"	<b>73 804</b>
13		Heidelberg	26° 32' 22.59"	28° 19' 48.93"	<b>44 000</b>
14		Herbert Bickley	26° 26' 7.41"	28° 26' 8.68"	<b>60 000</b>
15		Ratanda	26° 34' 57.80"	28° 18' 11.27"	<b>30 000</b>
16		Tsakane	26° 22' 32.63"	28° 21' 56.23"	<b>77 500</b>
<b>Item</b>	<b>District</b>	<b>Site</b>	<b>Coordinates South</b>	<b>Coordinates East</b>	<b>Serviceable square meter</b>
17	<b>DD6</b>	Dekema	26° 19' 38.99"	28° 9' 53.56"	<b>122 600</b>
18		Rondebult	26° 17' 56.24"	28° 13' 34.56"	<b>119 716</b>
19		Vlakplaats	26° 21' 10.77"	28° 10' 58.76"	<b>253 748</b>
20		Waterval	26° 26' 16.55"	28° 6' 3.83"	<b>175 500</b>

#### **DELIVERY POINT**

All sites as per coordinates above.

#### **AWARD OF BID:**

ERWAT reserves the right to accept any bid or part thereof, to award the bid to more than one bidder and does not bind itself to accept the lowest or any bid and not to consider any bid not suitably endorsed or comprehensively completed.

**EVALUATION CRITERIA** followed to evaluate quotations:

**FUNCTIONALITY**

Preference points system (PPS) as included in the Preferential Procurement Policy Framework Act, Regulations of 2017:

<b>PPS 80/20</b>	<b>Contract value</b>	<b>Formula</b>	<b>Additional Considerations</b>
	Equal to or above R 30 000.00 and up to R 200 000	$Ps = 80(1 - (Pt - P_{min}/P))$ Where  Ps = Points scored for price of bid under consideration. Pt = Rand value of bid under consideration. P min = Rand value of lowest acceptable bid.	Bidders may be subjected to a pre-compliance stage and functionality scoring and only the stipulate minimum points will be illegible to proceed to PPPFA evaluation. Maximum of 20 points may be awarded for BEE level. Bidders are required to tick the relevant box in the table below to claim their points according to their BEE level. Above points must be added to

<b>B-BBEE Status Level of Contributor</b>	<b>Number of points (80/20 system)</b>	<b>Kindly tick the applicable level and points</b>
1	20	
2	18	
3	14	
4	12	
5	8	
6	6	
7	4	
8	2	
Non-compliant contributor	0	

Failure on the part of a bidder to submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System (SANAS), or a Registered Auditor approved by the Independent Regulatory Board of Auditors (IRBA) or a sworn affidavit confirming annual turnover and level of black ownership in case of an EME and QSE together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

**QUOTATION REQUIREMENTS:**

Work offered that **DO NOT** comply with the specifications will not be evaluated. Any works completed will

**PLEASE NOTE THAT FAILURE TO MEET ANY OR ALL OF THESE REQUIREMENTS WILL LEAD TO DISQUALIFICATION**

- Valid Certified copy or original BBBEE Compliance Certificate to verify the above claimed points;
- Valid Tax Clearance Pin issued by SARS on e-filing Bidders are required to submit their SARS pin and certificate as prescribed by SARS effective from 01 April 2016. Please visit [www.sars.gov.za](http://www.sars.gov.za) or ERWAT Website: [www.erwat.co.za/procurement](http://www.erwat.co.za/procurement) for more information;
- Copy of Latest Municipal Account (not older than three months from date of closing);
- Declaration of Interest – MBD 4.2 (Download form ERWAT website/Procurement/Service Provider Registration).
- Bidders must be registered with National Treasury’s Centralised Supplier Database (CSD) and can visit [www.csd.org.za](http://www.csd.org.za) for more information and registration procedures.
- **CSD Registration Number: MAAA\_\_\_\_\_**

- Valid Construction Industry Development Board Registration (CIDB): **Valid CRS number:** \_\_\_\_\_

## **GENERAL NOTES**

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### **SUBMISSION OF BIDS:**

#### **WEB TENDER BOXES SUBMISSION SITUATED AT ERWAT HEAD OFFICE:**

Completed tenders / quotations must be in a **sealed envelope** clearly marked with **bid number and description** may be hand delivered and deposited in the stipulated **TENDER BOX** (marked Monday, Tuesday, Wednesday, Thursday, Friday) at ERWAT Head Office, Hartebeestfontein Office Park, Bapsfontein Road, Kempton Park. No faxed bids/proposals shall be accepted. In the event of uncertainty, kindly visit the receptionist situated at the FOYER of the main building for clarity.

Please note that bids not received on the specific time and date will be marked as late bids/proposals and such bids/proposals will, in terms of the Supply Chain Management Policy of ERWAT, not be considered by ERWAT as valid bids/proposals.

Complete quotations with supporting documents must be sealed and externally endorsed with **BID NUMBER** and marked with the full **DESCRIPTION** and placed in the relevant Bid Box as stipulated in the advertisement and/or bidding document.

**Bidders may attend the web-tender opening sessions in the event of submitting a tender in the web-tender boxes.**

### **ELECTRONIC SUBMISSIONS:**

- Bidders may submit their web-bids via e-mail: [webtenders@erwat.co.za](mailto:webtenders@erwat.co.za) in a **PDF format only**.
- Bidders must complete the SUBJECT BOX with the relevant web-tender number and full description as advertised.**
- Failure to include this may render your bid invalid.**
- Please note that bids submitted electronically must be in the above e-mail address on or before 12:00 of the stipulated closing date. No electronic submissions received after 12:00:00 will be considered for recording and or evaluation.**
- Bidders may submit documents and attachments up to 10MB.
- Bidders will be required to compress their file to a **compact PDF format**.
- In the event that larger files are sent to the e-mail address, it will be received in ERWAT's Mimecast site.
- Bidders must please note that the Mimecast does not accept zipped files, only PDF files.**
- In the event that bidders are required to submit samples, it is advised that they submit electronically and submit in the tender boxes and attend the opening session.**

**PLEASE NOTE: MIMICAST ONLY RETAINS THE MAILS RECEIVED WITH ATTACHMENTS LARGER THAN 10MB FOR 3 DAYS. PLEASE ENSURE THAT YOUR SUBMISSION FALLS WITHIN ACCESS TO SUCH WITHIN THIS TIMEFRAME.**

**NB. In the event that an electronic version and a hard copy is delivered for a respective bid, the signed hard copy submitted in the tender box will prevail and the electronic copy will be disregarded.**

Please note that the web-tender boxes will be opened first and recorded in the web-tender register on the date and time stipulated in the advertisement and or bid documents. The relevant buyer responsible for the placement of the ad on the web-tender folder will directly thereafter peruse the web-tender e-mail and download the relevant web-tender, print and record such in the same register.

ERWAT will access the e-mail thread from the individual e-mail responses received for audit trail that will be attached to the relevant bidder's response received.